**CLF Matching Grant Application Form**

Club and/or District\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Submission\_\_\_\_\_\_\_\_\_

Project Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount of Grant Request (max. $5,000 and cannot be more than 50% of total budget) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of Project in the Local Community \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of People who will Benefit\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Project (Circle one of the items below):
1. Vision/Hearing assistance- not covered by the Eye/Hearing foundations of California
2. Humanitarian Services- projects as recommended
3. Community Safety- for the protection of children/adults/seniors
4. Emergency Disaster Relief- both natural and man-made (non-matching designated emergency disaster funds may also be available)

Your attached responses to items A – G below are incorporated herein.

Certification: I have reviewed the CLF Matching Grant Criteria and Application and understand to the best of my knowledge the information submitted is accurate and the need exists as indicated.

Attested by Applicant Club Officer (title) and/or DG

 /s/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Club Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_on\_\_\_\_\_\_\_\_\_\_\_\_\_

District Governor /s/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on\_\_\_\_\_\_\_\_\_\_\_\_\_

CLF District Director /s/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_

Recommendations by Grants Committee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on\_\_\_\_\_\_\_\_\_\_\_\_\_

CLF Executive Comm. or Board of Directors Action: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Information Section**

A significant part of the grant application is your responses to each of the prompts/requests for information below. Please complete your **ANSWERS** to the following:

Provide the following contact information - name, mailing address, telephone, and email address for:

* Primary project coordinator. **ANSWER:**
* List of names and contact information for other individuals who should be copied on future correspondence regarding this application. **ANSWER:**
* Name and address where grant monies should be sent, if approved. **ANSWER:**

A. What is the requested grant to be used for? Identify the project objectives, including a description of the problem(s) to be addressed, detailed reasons and justifications for the project, and a statement of the project’s goals and objectives. **ANSWER:**

B. How will the grant help meet the needs in your community? Provide a detailed plan of the project showing how the objective(s) will be reached including a timetable for project implementation and completion and how the funds will be used in achieving completion of the project. **ANSWER:**

C. What will the Lions “hands-on” involvement be from inception to completion of the project and management of the grant? Essentially how Lions will be involved in and identified with the project other than financial support, e.g. through hands-on support such as planning, organizing and working on the project (See Section 2 of the Matching Grant Criteria). **ANSWER:**

D. If applicable, through what actions will Lions help sustain the project in the future (e.g. financially and hands-on support working the project)? **ANSWER:**

E. Provide a detailed budget listing items and quantity to be purchased, cost of items to be purchased, source of the items to be purchased, other project costs, copy of a price sheet or invoice for any larger ticket items, etc. The detailed project budget should be in spreadsheet format including all anticipated income/sources of funding and expenses. If a significant portion of the grant includes the purchase of materials, supplies, or equipment, written estimates and cost breakdowns from the supplier/vendor are required with the application. **Admonition – the applicant cannot have purchased the items before approval of the grant request as CLF does not reimburse for purchases already made. ANSWER:**

F. What recognition will be provided to the Lions club(s) and CLF for their participation and support of the project? **ANSWER:**

G. Provide proof of the applicant’s existing matching funds to be used with the grant (e.g. copy of your most recent bank statement). **ANSWER:**